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# CULLEN CARD

2248 N. BALDWIN RD OXFORD, MI 48371 248-778-8670 ME@CCARD3.COM

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## SUMMARY

Reliable, motivated, and hard working employee who is organized and professional in conduct. Experienced in leadership/management positions and well skilled for any job. Exhibits good character and shows integrity in all interactions.

### EDUCATION

OXFORD HIGH SCHOOL; OXFORD, MI

- Graduated May 2018
- GPA 3.8

### WORK EXPERIENCE

MANAGER, INDEPENDENCE VILLAGE; OXFORD, MI  
– 2018-PRESENT

Managed the foodservice team and provided leadership and training in offering quality service

ASSISTANT MANAGER, INDEPENDENCE VILLAGE;  
OXFORD, MI – 2017-2018

Assisted in managing the foodservice team and provides leadership and training in offering quality service

RECEPTIONIST, INDEPENDENCE VILLAGE;  
OXFORD, MI – 2017-2018

Greeted all guests with a positive attitude, answered and directed telephone calls, and ensured smooth day-to-day operations for all departments

PHOTOGRAPHER, CULLEN CARD PHOTOGRAPHY;  
OXFORD, MI – 2015-PRESENT

Offers professional photography services, with a focus on timeliness and quality of work

SERVER, INDEPENDENCE VILLAGE;  
OXFORD, MI – 2015-2018

Provided high quality food service to residents and guests, offered a quality experience every meal

### SKILLS

- Computer and technology
- Customer service
- Email/phone etiquette
- Strategy/problem solving
- Organization
- Leadership

### ACTIVITIES

- Sound tech - school musicals 2015-2017
- Volunteer - photography services for nonprofit and religious events
- Teacher - taught fifth grade students the basics of movie production
- Member - Oxford High School Vocal Expressions, an advanced auditioned ensemble

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## REFERENCES

### Reference 1:

Full Name Mr. Joseph Morin  
Company Title Former Executive Chef  
Company Name Independence Village of Waterstone  
Business Address 701 Market St  
City, State, Zip Oxford, MI 48371  
Bus. Phone (248) 236 - 8300  
E-mail jmorin@independencevillages.com

### Reference 2:

Full Name Mr. Michael Hewitt  
Company Title Dining Room Manager  
Company Name Independence Village of Waterstone  
Business Address 701 Market St  
City, State, Zip Oxford, MI 48371  
Bus. Phone (248) 236 - 8300  
E-mail ivwtdiningroom@independencevillages.com

### Reference 3:

Full Name Mr. Matthew Johnson  
Company Title Director of Communications and Marketing  
Company Name Oxford Community Schools  
Business Address 10 N. Washington  
City, State, Zip Oxford, MI 48371  
Bus. Phone (248) 969-5000  
E-mail matt.johnson@oxfordschools.org